



Image: *Stories from the Picture Press: Black Star Publishing Co. & The Canadian Press* (installation view) © LF Documentation, The Image Centre

## CALL FOR APPLICATIONS

Ever wondered how the art at a museum is put up on the wall?

### Art Handling Apprenticeship Program (AHAP) at The Image Centre

The Image Centre is offering a paid, part-time 20-week apprenticeship for a BIPOC individual to receive mentorship and training in art handling in photography (including 5 weeks of full-time training). Program starts late January 2025.

The successful applicant will be asked to provide feedback on this pilot program in order to assist with the development of a larger-scale AHAP initiative.

How to apply: Complete Google Form ( <https://tinyurl.com/imcAHAP> ) or submit your resumé along with a statement of interest, about why you want to work in a museum and two references to [imagecentre.ahap@torontomu.ca](mailto:imagecentre.ahap@torontomu.ca)

The deadline is: **Friday, November 8th 2024, @ 11am**

**THE  
IMAGE  
CENTRE**  
GALLERY.  
RESEARCH.  
COLLECTIONS.

Position Title	Art Handling Apprentice
Department	The Image Centre
Hours per week	Temporary part-time, 7.25 hours per week; with 5 specific weeks of 36.25 hours per week.
Deadline to apply	November 8, 2024, @ 11 am

## Art Handling Apprenticeship (Pilot 2.0 Program)

**Department:** The Image Centre  
**Position supervisor:** Manager, Exhibitions and Publications  
**Contract length:** 20 weeks  
**Hours of work per week:** Temporary part-time, 7.25 hours per week; with 5 specific weeks of 36.25 hours per week.  
**Position type:** Non-union casual  
**Rate of pay:** \$25 per hour

### About Toronto Metropolitan University

At the intersection of mind and action, Toronto Metropolitan University (TMU) is on a transformative path to become Canada’s leading comprehensive innovation university. Integral to this path is the placement of equity, diversity and inclusion as fundamental to our institutional culture. Our current [academic plan](#) outlines each as core values and we work to embed them in all that we do.

Toronto Metropolitan University welcomes those who have demonstrated a commitment to upholding the values of equity, diversity, and inclusion and will assist us to expand our capacity for diversity in the broadest sense. In addition, to correct the conditions of disadvantage in employment in Canada, we encourage applications from members of groups that have been historically disadvantaged and marginalized, including First Nations, Metis and Inuit peoples, Indigenous peoples of North America, racialized persons, persons with disabilities, and those who identify as women and/or 2SLGBTQ+. Please note that all qualified candidates are

encouraged to apply; however, applications from Canadians and permanent residents will be given priority.

As an employer, we are working towards a people first culture and are proud to have been selected as one of Canada's Best Diversity Employers and a Greater Toronto's Top Employer for 2015, 2016, 2017 and 2018. To learn more about our work environment, colleagues, leaders, students and innovative educational environment, visit [www.torontomu.ca](http://www.torontomu.ca), check out [@TorontoMet](https://twitter.com/TorontoMet), [@TorontoMetHR](https://twitter.com/TorontoMetHR) and [@ECItorontomet](https://twitter.com/ECItorontomet) on Twitter, and visit our [LinkedIn company page](#).

## About The Image Centre

The Image Centre (IMC) is Canada's leading institution dedicated to the exhibition, research and collecting of photography. Established in 2012 at Toronto Metropolitan University, in the heart of the city, the IMC welcomes visitors to explore the intersection of photography and culture. Through compelling exhibitions and engaging public programming, the IMC showcases work by emerging, renowned, and anonymous photographers, past and present. With a growing collection of nearly 400,000 photographic objects and an innovative scholarly research program, the IMC is also a vibrant hub for the preservation and study of photography. For more information, visit [theimagecentre.ca](http://theimagecentre.ca)

## The Opportunity

The Image Centre's Art Handling Apprenticeship Program (AHAP) is a unique opportunity for training in preparation and art handling in the field of photography. The apprenticeship will be offered to Black, Indigenous and People of Colour (BIPOC) who are in the early stages of their career in order to support economic onramps and opportunities that have the capacity to create greater equity, agency and power across underrepresented communities in Canada. Throughout the 20 week pilot program, the apprentice will be integrated into the museum setting and provided with learning and professional development opportunities that focus on exhibition installation, art handling, and framing. Working alongside the IMC's Art Installer and Art Preparator, the apprentice will gain experience in painting and plastering, basic woodworking, basic AV technical installation, matting and framing, 2D art installation, and the professional handling of artwork. For the pilot, we will employ one apprentice who will be an essential contributor to our research and planning as we gather and incorporate their feedback prior to engaging in a larger apprenticeship program.

This apprenticeship is made possible with the generous support of the Canada Council for the Arts.



Canada Council  
for the Arts

Conseil des arts  
du Canada

## Qualifications

- Experience in any related field, such as the film industry, theatre, construction; technical or trade certification, or enrollment in post-secondary degree program (preferably in the visual arts)
- Willingness to learn
- Open and inclusive attitude
- Ability to work independently, as well as in small groups
- Good manual dexterity
- Ability to work with overlapping/tight deadlines
- Excellent attention to detail
- Good spatial awareness
- Basic math skills
- Interest in art, contemporary art, installation art, photography
- Safety conscious
- Able to work at heights (certification will be provided) and in low light conditions
- Ability to carry 10kgs
- Basic computer knowledge, including Microsoft Word and Excel

All applicants must be citizens or permanent residents of Canada.

## How to apply

Complete this [Google Form](https://tinyurl.com/IMCahap) ( <https://tinyurl.com/IMCahap> ) or submit your resumé along with a statement of interest, about why you want to work in a museum and two references to [imagecentre.ahap@torontomu.ca](mailto:imagecentre.ahap@torontomu.ca)

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## Toronto Metropolitan University's commitment to equity, diversity and inclusion

- We encourage all First Nations, Metis and Inuit peoples or Indigenous peoples of North America, to self-identify in their applications. If you are an Indigenous applicant and require support during the recruitment process, please reach out to James McKay, Indigenous HR Lead at [james13@torontomu.ca](mailto:james13@torontomu.ca).
- In addition, to correct the conditions of disadvantage in employment in Canada, we encourage applications from members of groups that have been historically disadvantaged and marginalized, including First Nations, Metis and Inuit peoples, Indigenous peoples of North America, racialized persons, persons with disabilities, and those who identify as women and/or 2SLGBTQ+.

- Toronto Metropolitan University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA), and aims to ensure that independence, dignity, integration and equality of opportunity are embedded in all aspects of the university culture.
- We will provide an accessible experience for applicants, students, employees, and members of the Toronto Metropolitan University community. We are committed to providing an inclusive and barrier-free work environment, starting with the recruitment process. If you have restrictions that need to be accommodated to fully participate in any phase of the recruitment process, please reach out to the hiring manager, Valérie Matteau, [valerie.matteau@torontomu.ca](mailto:valerie.matteau@torontomu.ca). All information received in relation to accommodation will be kept confidential.